

Philippine Ports Authority
Port Management Office of Misamis Oriental/Cagayan de Oro
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01
PRINTING and PUBLICATION EXPENSES
CY 2026

☐ INDICATIVE ☐ FINAL



Fiscal Year : CY 2026
End-User or Implementing Unit: PPA PMO MOC and Terminal Ports
Total Budget: 512,190.00

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		ATTACHED SUPPORTING DOCUMENTS	REMARKS
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (whether Goods, Infrastructure and Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference, if applicable (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/ Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
BASEPORT											
OFFICE OF THE PORT MANAGER											
1 Annual Report - The annual report project aims to document, summarize, and present the organization's accomplishments, performance, and use of resources for transparency and accountability.	Goods	One (1) Lot	Direct Acquisition	YES	Oct-26	Nov-26	within 10 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget - Printing and Publication Expense	₱90,000.00	Market scoping	
ADMINISTRATIVE DIVISION											
1 Procurement of Glass Plaque for Loyalty Award for CY2026 (Rosy Duldoco & Geronimo Cayadong)	Goods	1. 7 inches Height 2. Glass Shield Shape Plaque 3. UV Engraving (colored and black texts) 4. Two (2) pieces	Direct Acquisition	NO	02/2026	12/2026	Within 10 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget - Printing and Publication Expense	6,000.00	Purchase Request	
2 Procurement of Plaque For Public Lifetime Service Award for	Goods	1. 7 inches diameter 2. 5 inches base 3. Round Glass - Faceted/prism-cut edges 4. UV Engraving (colored and black texts) 5. Three (3) pieces	Direct Acquisition	NO	02/2026	12/2026	Within 10 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget - Printing and Publication Expense	12,000.00	Purchase Request	
FINANCE SERVICES DIVISION											
1 Printing of Manual Computation Sheet (Carbonized)	Goods	One Hundred pads	Small Value Procurement	NO	02/2026	03/2026	within 7 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget - Printing and Publication Expense	45,000.00	Terms of Reference, Layout	
PORT POLICE DIVISION											
1 Oplan Tarps	Goods	6m by 4m = 24m*2 = 360 Php each	Small Value Procurement	NO	03/2026	12/2026	03/2026	PPA Corporate Operating Budget	8,640.00		
TMO- BALINGOAN											
1 Procurement of printing services for Vessels Logbook for recording and maintaining accurate logs of vessel activities, operations, and movements to ensure proper monitoring and regulatory compliance.	Goods	Ten (10) pieces of Vessels Logbook	Small Value Procurement	NO	April 1st week	April 4th week	within 10 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget	25,000.00		

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2	Procurement of printing services for ARTA monitoring forms and vessel permits to support accurate record-keeping and regulatory compliance.	Goods	100 reams of Mimeo printing for ARTA monitoring and Vessel Permits	Small Value Procurement	NO	March 1st week	March 4th week	within 10 days after receipt of Approved Purchase Order	PPA Corporate Operating Budget	100,000.00		
TMO-OPOL												
1	Vessels logbook	Goods	1 pc	Small Value Procurement	NO	07/2026	07/2026	07/2026	PPA Corporate Operating Budget	1,750.00		
2	Security and Safety Signages Tarp	Goods	18 pcs	Small Value Procurement	NO	06/2026	06/2026	06/2026	PPA Corporate Operating Budget	9,000.00		
3	Port Signages	Goods	3 pcs	Small Value Procurement	NO	03/2026	03/2026	03/2026	PPA Corporate Operating Budget	120,000.00		
TMO-CAMIGUIN												
1	Upgrading of ARTA/Citizen's Charter Info signages	Goods	1 pcs	Small Value Procurement	NO	03/2026	03/2026	03/2026	PPA Corporate Operating Budget	24,000.00		
2	Directional/Safety/Security Signages	Goods	25 pcs	Small Value Procurement	NO	03/2026	03/2026	03/2026	PPA Corporate Operating Budget	12,000.00		
3	Vessels Logbook	Goods	12 pcs	Small Value Procurement	NO	03/2026	03/2026	03/2026	PPA Corporate Operating Budget	28,800.00		
4	PPA AO 14-2020- Provision of additional environmental signages installed in the port area	Goods	1 lot	Small Value Procurement	NO	03/2026	03/2026	03/2026	PPA Corporate Operating Budget	30,000.00		
									TOTAL BUDGET	512,190.00		

Consolidated by:

Submitted by:

Approved by:


MARC M. AVELLANA
 Head, BAC Secretariat/Acting Principal Engineer A
 Date: January 28, 2026


MEDARDO I. SOSOBRAO, JR.
 BAC Chairperson/Port Police Division Manager
 Date: January 28, 2026

FERNANDO B. MAPALO, JR.
 Port Manager, PMO MOC
 Date: _____